

Washington, D.C. 20505

Intelligence Community Staff

DCI/IC 78-3906

17 JUL 1978

MEMORANDUM FOR: Mr. John F. Blake
Deputy Director for Administration
Central Intelligence Agency

FROM: [REDACTED]
Deputy to the DCI for Resource Management

SUBJECT: Production of FY 1980 DCI Congressional Budget
Justification Books (CBJBs)

1. The ICS/RMS has the responsibility of managing the development and publication of the Intelligence Community Congressional Budget Justification Books (CBJBs). An important objective in the development of the CBJBs is to promote the concept of a DCI Consolidated National Foreign Intelligence Program (NFIP) Budget. One of our prime concerns is that the individual NFIP component CBJBs be uniform in basic structure and method of presentation. To this end we have recently investigated the feasibility of using the CIA Electronic Text Editing and Composition System (ETECS) for producing the FY 1980 CBJBs.

2. A representative of my Staff has met with the Production Manager, [REDACTED] the Chief, Planning Staff, [REDACTED] and an ETECS supervisor, [REDACTED] of your Office of Logistics, Printing and Photography Division, PPD, to review with them last year's CBJBs (seven volumes, totalling approximately 2,300 pages) and discuss procedures, milestones and workloads involved in publishing the CBJBs. From the meeting it was concluded that PPD was willing and able to support the publication of the DCI FY 1980 CBJBs, and publishing the CBJBs via the ETECS process was not only feasible but would result in a more professional product.

3. Accordingly, I would certainly appreciate your authorizing the Office of Logistics, PPD, to provide printing and reproduction support for the FY 1980 DCI CBJBs.

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Deputy to the DCI for
Resource Management

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